

**APWA Rocky Mountain Chapter Spring Board Meeting**  
**Tuesday, May 2, 2017**  
**Helena, MT**

**\*\*Note: items below highlighted in red are action items**

**I. CALL TO ORDER & ATTENDANCE**

Meeting was started at 7:30 am by Andrew

Attendees:

Andrew Kimmel – President  
Chris Hertz – Past President and Alt. Delegate to Council of Chapters  
Stephanie Beckert - Secretary  
Vicki Nemecek – President Elect  
Amanda McGinnis – Treasurer  
Ryan Leland – MT Delegate  
Ryan Salisbury – Website Chair  
John Vandelinder – Fleet Services Chair  
Kurt Thompson – Scholarship chair & MT delegate  
Jason McConnell – Vendor Chair  
Deirdre Castillo – Newsletter Chair  
Mandi Everett – Membership chair  
Brian Van Norman – APWA Nationals Chapter Liaison  
Skyler Allen – Membership Co-Chair  
Owen Campion – Idaho Delegate & Membership Committee Chair  
Jeff Mansfield – Idaho Delegate  
Tyson Lesmeister – Awards Committee Chair

**II. APPROVAL OF MINUTES – Fall Board Meeting September 2016**

Vicki read fall 2016 meeting minutes. Vicki made motion to approve minutes as presented, seconded by Chris Hertz. Passed

**III. OLD BUSINESS**

Stephanie gave an update as to the Spring 2017 conference. Conference will most likely break even, it will be close. Robin hasn't billed us yet and her fees aren't pinned down yet.

- Original was projected to make \$5k to \$6k
- More attendees signed up last minute so we may make some more money
- 67 conference attendees
- 21 vendors
- Fun night \$500 for entertainment. Run minute to win it and expect 70 people to attend. Event will be at the Civic Center.

**IV. OFFICER'S REPORT**

- **President's report**
  - Professional Development committee looking at many changes. Andrew serves at the national level for APWA.

- **Past President**

- Worked on Bylaws. Required to change Delegates to Council of Chapters. Changed fiscal year and changed executive committee to 2 year terms.
- Nominating committee update
  - City of Meridian, ID might have interest
  - City of Lewiston, ID might have interest
  - Newsletter Chair?
  - Deirdre Castillo for Idaho Delegate?
  - Need MT Delegate (Chad, Carl & Kurt)
  - Need WY Delegate
  - Skyler Allen interested in Education Chair or Leadership & Dev. (Professional Dev)
  - 2018 Conference Committee
  - Tyson Lesmeister is Awards Chair
  - Michael Foote moved and his committee position needs to be filled
  - Stephanie Beckert is current secretary and would be up for President-Elect in spring 2018.
  - Treasurer term is 3-year term and Amanda will be up in spring 2018. Amanda was elected in spring 2015.
- Decided to amend by-laws to say that before becoming President Elect, a nominee for President Elect would be required to have served on the Executive Committee for at least one year.
- Owen Campion ID Delegate, spring 2017 elected
- Jeff Mansfield ID Delegate, spring 2016
- MT Delegate, Kurt Thomson up spring 2017, Chad 2018, Carl 2019
- Nic Bateson, up for election in spring 2017 & Leadership Chair
- Mathers Heuck is spring 2018
- Deirdre Castillo is Diversity Committee and Liaison
- Brian Van Norman asked that we give the final Delegates, Executive Committee, and Committee chairs to Rhonda Wilhite at Nationals.

- **President Elect**

- Helped out Host City with conference where she could.
- Nationals has an option on the website to deposit money into RMC APWA bank account directly. No fees unless a credit card is used and it is a 3% charge which seems to be standard. Action item for 2017. 2018 Conference Committee will handle getting this done.

- **Treasurer**

- Account balances as of 5/1/17 is \$14,641.15 Checking \$25,588.87, saving \$14,994.72 at US Bank. Balance from Merrill Lynch \$15,754.31
- Bank service charges \$30/month +/- . 2016 paid \$500 in bank service charges. Wanted a bank with branches in all three states (WY, MT, ID)
- Board approved changing banks.
- Katie will write up a summary of options for banks to change to.
- Budget for 2016/2017, little less on advertising, less in rebates from Nationals, less spent on Delegate travel than budgeted. Strong going into 2017.
- Gone from calendar year to a fiscal year for reporting. Reporting times have changed and everything is on track.

- Voted in past meetings to sell Merrill Lynch funds as requested by APWA Nationals. Amanda will have Katie look into this and follow up with the board.
- Travel expenses
  - o Conversation about sending someone to Nationals
  - o Leadership training will be in 2019 and we should plan to send one or two people and budget for this expense.
  - o Chapter can afford to send more people to Nationals
    - Orlando in 2017 for PWX – Send Chris Hertz, Ryan Leland, and Andrew Kimmel (Registration is \$600, hotels are \$140/night, airfare is \$400-\$500). Budget up to \$1,500 in expense reimbursement for Andrew Kimmel as well. Board voted to pay for these expenses for all three.
- Shirts – Board voted to order new shirts for those who want them. Andrew will be in charge of ordering shirts. Shirts are approximately \$45 each with logo and board voted to budget \$1,000. Stephanie was going to check and see if someone local in Helena could offer shirts. Land’s End option with Nationals that could be looked into.
- Council of Chapters travel reimbursement is budgeted for this year as well. Sending Ryan Leland and Chris Hertz.
- **Secretary**
  - Nothing to report except for conference details
- **Idaho Delegate**
  - Nic Bateson was going to coordinate Proclamation for Public Works Week
- **Wyoming Delegate**
  - Nothing to report
- **Montana Delegate**
  - Nothing to report

## V. NEW BUSINESS

- **2017 Fall Board Meeting**
  - Chris Hertz to find a date that works and we will keep it in Red Lodge
  - Try not to schedule the fall meeting the week after PWX National Convention (Aug. 27th thru the 30th)
  - September 7th, 2017 in Red Lodge, MT
- **Membership discussion**
  - 275 members, down a little bit
- **By-Laws**
  - See Past President Report
- **Chapter website update** (Ryan Salisbury)
  - Chapter website has been updated to Nationals new template. New website is updated and is operating well.
- **Election of Officers**
  - See Past President Report
- **Brian Van Norman**
  - Successful snow conference in Des Moines
  - 2018 in Indianapolis in early May
  - PWX in Seattle 2019

- May/April Snow Conference in Salt Lake 2019
- Donald C. Stone program being looked at by Nationals and trying to focus on Nationals being the best partner because there is a lot of education materials out there.
- Winter Maintenance Supervision Certificate, 275 people in Des Moines this year. Chapters are doing this as a standalone chapter event.
- Public Works Institutes (Washington & Oregon). Dive into working with management staff and supervisor staff.
- Planning retreat last week. Focus conversation with Chapters about education. Council looking at now and we will hear more soon.
- Membership is all time high just shy of 30,000 members nationwide
- Accreditation contact at Nationals is Tracy Quintana
- Nationals can help RMC do a survey if they want to do one
  - Stephanie was interested in sending out a Survey Monkey survey after the conference. Suggested to include a chance to win a prize if they respond to the survey. Ryan S. to send draft survey questions to Stephanie.
- Revisit Strategic Planning List from Fall 2016 board meeting
  - Brian recommended that the board prioritize the list from fall 2016. List is a lot to take on so prioritizing and implementing what we can is the key.
  - Priority 1 - Conference
  - Priority 2 – Explore opportunities to increase membership and increase membership involvement and engagement
  - Priority 3 – Create awareness of APWA membership
  - How do we plan to carry strategic plan forward?
    - Quarterly conference call. Andrew to schedule.
    - Conference planning committee with at least one member from the previous year’s planning team.
    - Conference planning schedule needs to be set for 2018 conference
      - Ada County needs to know about conference 6 months in advance.
  - Sherm is a program Nationals has to help find speakers for conferences. They have local contacts
  - Email blast for Nationals Rodeo. RMC has 2 spots that they can fill. Our chapter needs to get the word out to the members and try to fill those 2 positions. Ryan S. to follow up on more info from Andrew.
- **2018 Spring Conference**
  - Riverside & Grove quotes have been obtained by conference planning committee. What dates work? Shooting for April date for conference
  - April 16th – 18th (Monday, Tuesday, Wed) at Riverside and up to 70 vendors
  - April 3rd – 5th (Tuesday, Wed, Thursday) 35 vendor spaces and maybe 20 more depending on hockey schedule – Grove in the heart of Boise and closer to downtown
  - AWWA conference is mid May in 2018
  - Decision was to book the 2018 conference at the Riverside on April 16th thru 18th
  - Robin needs to know in October and needs a contract and deposit.

**VI. COUNCIL OF CHAPTERS REPORT**

- Council of Chapters travel reimbursement is budgeted for this year as well. Sending Ryan Leland and Chris Hertz.

**VII. COMMITTEE REPORTS (by members present)**

- **Scholarship Chair Update** (Kurt Thomson)
  - 9 applications received from Idaho
  - 2 applications received from Montana
  - 1 application received from Wyoming
- **Vendor Chair Update** (Jason McConnell)
  - Update on his work recruiting vendors for the 2017 conference
- **Newsletter Chair Update** (Deirdre & Owen)
  - Committee has not had time to generate the newsletter in the past year because of reduced staff. They would be looking to have someone else take over the newsletter
  - Spring 2016 was the last newsletter generated
  - Nationals has resources for standard newsletter templates that could be used
  - Could we reduce the size of the newsletter and just have one article at a time?
- **Spring 2019 Conference** (Deirdre & Owen)
  - Sheridan, WY in the suggested location. **Nic Bateson should reach out to City of Sheridan and start organizing a conference committee. The board would like Nic to report back the communication and progress at the Fall 2017 board meeting.**

**VIII. ADJOURN – Motion made by Ryan S. and seconded by Stephanie**

# YOUR CONNECTIONS FOR CHAPTER CAPACITY SUPPORT

5/2/17

This directory should be used as a resource to contact staff responsible for the outlined chapter capacity areas. Staff can also be reached at 800-848-2792.

**Andrea Eales**  
aeales@apwa.net

**Tracy Quintana**  
tquintana@apwa.net

**Anne Jackson**  
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**Ashley Wilson**  
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**Becky Stein**  
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**Brad Patterson**  
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**Justina Cox**  
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**Brian Van Norman**  
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**Connie Hartline**  
chartline@apwa.net

**Danni Altman-Newell**  
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**Jared Shilhanek**  
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**Christina Carter**  
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**Lillie Plowman**  
plowman@apwa.net

**Phyllis Muder**  
pmuder@apwa.net

**Rhonda Wilhite**  
rwilhite@apwa.net

**Sharica Ware**  
sware@apwa.net

**Teresa Hon**  
thon@apwa.net

**Director of Government Affairs**  
*Chapter Advocacy Outreach and Training*

**Accreditation Manager**  
*Accreditation*

**Director of Sustainability**  
*Canadian Public Works Association and the Center for Sustainability*

**Product Development and Support Manager**  
*Chapter Website Templates*

**Director of Education and Credentialing**  
*General Contact for National Technical Committees  
Chapter Public Works Institutes and Donald C. Stone Center  
Emerging Leaders Academy  
APWA Certifications*

**Chapter Relations Membership Manager**  
*Membership Recruitment and Retention Plans and Resources  
Membership Reports  
Young Professionals and College Student Outreach*

**Senior Compliance Manager**  
*Chapter and Branch Reporting and Policy Guidelines for Risk Management  
Chapter Business Registrations for Charitable Fundraising*

**Director of Chapter Relations**  
*Chapter Capacity Planning/Annual Strategic Planning  
Chapter Leadership Training  
Chapter Governance and Organizational Management and Bylaws  
Chapter Fundraising and Sponsorships*

**Editor, APWA Publications**  
*Chapter History and Research*

**Professional Development Coordinator**  
*CEU's for Chapter Education and Training Programs*

**Marketing and Graphic Design Manager**  
*National Public Works Week  
Online Membership Marketing Materials*

**Chapter Accountant**  
*Chapter Contracts and Insurance  
Chapter Financials*

**International and Outreach Manager**  
*K-12 Student Outreach  
International Partnerships and Activities*

**Professional Development Program Manager**  
*Winter Maintenance Supervisors Certificate Program for Chapters*

**Awards and Chapter Relations Associate**  
*APWA Awards including Presidential Award for Chapter Excellence  
Chapter Leader Resources Website and Leadership Directory  
Chapter Leaders-My Community  
Chapter Historical Information, General Inquiries*

**Chapter Relations Manager**  
*Council of Chapters  
Chapter Volunteer Recruitment and Engagement  
Chapter Learning Exchange Network Webinars  
Chapter Leader Resources Website*

**Board Operations and Governance Manager**  
*National Governance Operations  
Executive Committee Travel  
National Committee Appointments  
Board Nominations and Elections*

Have a question for your chapter leader colleagues? Post a question at APWA Connect at <http://Infonow.apwa.net/grouplist.htm>

5/2/17



# Get to Know Your Chapter Relations Staff

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**Brad Patterson**  
Chapter Relations Membership Manager



Brad has an extensive background with 15 years of association management experience. For the past four years he has been assisting APWA chapters with membership recruitment and retention efforts. Brad is available to work with chapter leaders to set strategies and action steps for membership outreach efforts. He is also available to assist with strategic/annual chapter capacity planning and is a resource for chapter best practice ideas.

In his role, Brad oversees APWA's college student outreach efforts and serves as liaison to the APWA Young Professionals Network.

Contact Brad at [bpatterson@apwa.net](mailto:bpatterson@apwa.net) or **816-595.5263** to provide any assistance and support.

**Sharica Smallwood-Ware, CAE**  
Chapter Relations Manager



In her role as Chapter Relations Manager, Sharica is available to support chapter capacity development utilizing her experience in non-profit volunteer management to assist chapters develop plans for an impactful volunteer experience focusing on recruitment and volunteer engagement.

Sharica is available to assist with strategic/annual chapter capacity planning and is a resource for chapter best practice ideas. Sharica serves as the primary contact for the APWA Council of Chapters. In 2015 Sharica obtained her Certified Association Executive designation.

Contact Sharica at [sware@apwa.net](mailto:sware@apwa.net) or **816-595-5259** to provide any assistance and support.

**Rhonda Wilhite**  
Awards and Chapter Relations Associate



Rhonda has an extensive background of 20+ years working with the APWA Awards Program. She is available to consult chapters and members on submissions for National awards and to offer guidance and best practices for chapter-level awards programs.

Rhonda's extensive APWA background is beneficial to chapters as she serves as a reference for historical questions as well as general questions on chapter capacity development and available resources.

Contact Rhonda at [rwilhite@apwa.net](mailto:rwilhite@apwa.net) or **816-595-5261** to provide any assistance and support.

**Brian Van Norman, CAE**  
Director of Chapter Relations



In his role as Director of Chapter Relations, Brian works with chapters to support and strengthen their capacity development through strategic/annual capacity planning meetings, leadership training and chapter operations and governance structure sessions. He has facilitated or served as a staff resource for more than 100 chapter capacity planning meetings.

Brian's 20 year background in association management includes a focus on sponsorship cultivation and fundraising development. Brian obtained his Certified Association Executive designation in 2005.

Contact Brian at [bvannorman@apwa.net](mailto:bvannorman@apwa.net) or **816-332-0489** to provide any assistance and support.

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5/2/17

**Draft**  
**APWA Rocky Mountain Chapter**  
**Strategic Plan**  
**2017-2020**

The APWA Rocky Mountain Chapter consists of members in three states – Idaho, Montana and Wyoming. The membership for the chapter remains steady at or around 280-300 members. The chapter faces huge geographical and demographical challenges. There is great distance between many communities and the metropolitan areas in the chapter are also far apart. This makes the meeting process difficult and hampers member involvement and engagement.

The chapter has a very successful conference each spring. The biggest single priority for the chapter is to see that the conference continues to serve the needs of its members. The conference is the only real funding source (outside of membership) for the chapter. Everything the chapter does and would aspire to do in the future is based around the chapter conference.

The other activities will be specific to membership recruitment and retention, and membership involvement and engagement outside of the conference.

**Goal 1 Focus Area:** To maintain and improve quality and attendance at annual Chapter Conference

- Vendor liaison as a member of the board of directors to work to ensure vendors are satisfied with the conference
- Create a survey for all members to provide input about chapter conference
- Volunteers needed to call public works directors in towns and communities near the site of the conference inviting them to attend
- Make use of the "Training manual" for the position of conference committee chair

**Goal 2 Focus Area:** To explore the opportunities to increase membership and to increase member involvement and engagement

- Update and upgrade the chapter website to better stay connected with the members
- Keep emphasis on "Key communities"
- Host "Pop Up" meeting someplace in the chapter



5/2/17

**Banking Summary**  
9/1/2016 through 5/1/2017

5/1/2017

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Category Description	9/1/2016- 5/1/2017
<b>INCOME</b>	
405 - Registrations	4,348.58
435 - Chapter Dues	2,131.47
460 - Interest Income	0.83
491 - Rebates from National	3,578.40
<b>TOTAL INCOME</b>	<b>10,059.28</b>
<b>EXPENSES</b>	
552 - Board Travel	3,196.42
600 - Facility Costs	195.80
615 - Food And Beverage	1,368.28
730 - Postage and Delivery	39.36
861 - Awards, Fellowships, Door Prizes	375.60
864 - Scholarships	1,500.00
890 - Bank Service Charge	115.00
<b>TOTAL EXPENSES</b>	<b>6,790.46</b>
<b>OVERALL TOTAL</b>	<b>3,268.82</b>

Holdings for **ROCKY MOUNTAIN CHPTR**

ROCKY MOUNTAIN CHPTR

\$15,754.31

\$0.00 0.00%

**Dow** 20,913.46 **-27.04** **-0.13%**    **NASDAQ** 6,091.60 **+43.99** **+0.73%**    **S&P 500** 2,388.33 **+4.13** **+0.17%**    **10 Year T-Note** 2.32 **+0.04** **+1.88%**  
 Real-time quotes

View by  Product Class  Security  Account

Real-Time Quotes

As of 05/01/2017 04:35 PM ET

Product Class	Value	Day's Value Change	Unrealized Gain/Loss					
<b>Money Accounts</b>								
Symbol Description	Quantity	Price	Day's Change	Value	Day's Value Change	Unrealized Gain/Loss	Last Updated	
990288916 ML BANK DEPOSIT PROGRAM	115	\$1.00	\$0.00 0.00%	\$115.00	\$0.00	--	04/28/2017 Action	
<b>Total</b>				<b>\$115.00</b>	<b>\$0.00</b> 0.00%	<b>--</b>		
<b>Mutual Funds</b>								
Symbol Description	Quantity	Price	Day's Change	Value	Day's Value Change	Unrealized Gain/Loss	Cumulative Investment Return	Last Updated
GBLAX AMERICAN FUND GLOBAL BALANCED FUND CL A	253.1340	\$31.01	\$0.00 0.00%	\$7,849.69	\$0.00	+\$477.06 +6.47%	+\$569.69 +7.83%	04/28/2017 Action
MDLOX BLACKROCK GLOBAL ALLOCATION FD INC A	405.2830	\$19.22	\$0.00 0.00%	\$7,789.54	\$0.00	+\$642.72 +8.99%	+\$5,886.88 +309.40%	01:59 PM ET Action
<b>Total</b>				<b>\$15,639.23</b>	<b>\$0.00</b> 0.00%	<b>+\$1,119.78</b> +7.71%	<b>+\$6,456.55</b> +70.31%	
<b>Cash Balance</b>				\$0.08				
Short Term Gain						+\$484.40		
Short Term Loss						\$0.00		
<b>Total Short Term Gain/Loss</b>						<b>+\$484.40</b>		
Long Term Gain						+\$745.95		
Long Term Loss						-\$110.57		
<b>Total Long Term Gain/Loss</b>						<b>+\$635.38</b>		
<b>Total</b>				<b>\$15,754.31</b>	<b>\$0.00</b> 0.00%	<b>+\$1,119.78</b>		

Holdings by Product Class Report

The data displayed is for informational purposes only. Your account statement is the official record of your holdings and balances.

To review a description of the third-party ratings methodology [click here](#).

Please note: None of Bank of America, Merrill Lynch or any affiliates, bears any responsibility or liability with respect to third-party research made available. Clients should understand that they assume full responsibility for any trading decisions they make based upon third-party ratings or reports.

The security price and market value shown is based on the latest available market data, which is delayed at least 20 minutes.

Unrealized gain loss shown is based on the latest available market data, which is delayed at least 20 minutes.

BofA Merrill Lynch Global Research Volatility Risk Ratings indicators of potential price fluctuation, are:

- A - Low
- B - Medium
- C - High

BofA Merrill Lynch Global Research Investment Ratings reflect the analyst's assessment of a stock's absolute total return potential and attractiveness for investment relative to other stocks within its Coverage Cluster (defined below). There are three investment ratings:

- 1 - Buy (stocks are expected to have a total return of at least 10% and are the most attractive stocks in a Coverage Cluster)
- 2 - Neutral (stocks are expected to remain flat or increase in value and are less attractive than Buy rated stocks)
- 3 - Underperform (stocks are the least attractive stocks in a Coverage Cluster).

BofA Merrill Lynch Global Research Income Ratings indicators of potential cash dividends, are:

- 7 - Same/higher (dividend considered to be secure);
- 8 - Same/lower (dividend not considered to be secure);
- 9 - Pays no cash dividend.

5/2/17

Rocky Mountain Chapter						
2016/2017 Budget						
			Alternative Breakdowns==>			
			General	Advertising	Fundraising	
REVENUES						
ACCOUNT #	DESCRIPTION	Rocky Mountain Chapter	A Branch	B Branch	C Branch	Total Amount
400	Unrealized Gain from Investment Accounts	\$ -	\$ -	\$ -	\$ -	\$ -
405	Registration Fees	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
410	Exhibit Space Sales	\$ -	\$ -	\$ -	\$ -	\$ -
420	Publication Sales	\$ -	\$ -	\$ -	\$ -	\$ -
423	Product Sales	\$ -	\$ -	\$ -	\$ -	\$ -
431	Advertising: print or e-zine [UBI]	\$ -	\$ -	\$ -	\$ -	\$ -
432	Position Advertising: newsletter/magazine [UBI]	\$ 400	\$ -	\$ -	\$ -	\$ 400
433	Position Advertising: website [UBI]	\$ -	\$ -	\$ -	\$ -	\$ -
434	Advertising: website banners	\$ -	\$ -	\$ -	\$ -	\$ -
435	Membership Dues	\$ -	\$ -	\$ -	\$ -	\$ -
460	Interest Income	\$ -	\$ -	\$ -	\$ -	\$ -
465	Miscellaneous Income	\$ -	\$ -	\$ -	\$ -	\$ -
470	Expense Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -
480	Royalties	\$ -	\$ -	\$ -	\$ -	\$ -
490	Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -
491	Rebates from National	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000
495	Contributions, Gifts and Donations	\$ -	\$ -	\$ -	\$ -	\$ -
496	Non-Cash Contributions (Contributed Services)	\$ 14,480	\$ -	\$ -	\$ -	\$ 14,480
499	Contributions from Reserve Cash	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 48,880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,880</b>
EXPENSES						
ACCOUNT #	DESCRIPTION	Rocky Mountain Chapter	A Branch	B Branch	C Branch	Total Amount
552	Delegate Travel	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000
553	Executive Committee Travel	\$ -	\$ -	\$ -	\$ -	\$ -
555	Other Officer Travel	\$ 2,500	\$ -	\$ -	\$ -	\$ 2,500
563	Furniture & Equipment <\$1500	\$ -	\$ -	\$ -	\$ -	\$ -
565	Equipment Repairs & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
575	Event Insurance	\$ -	\$ -	\$ -	\$ -	\$ -
600	Facility Costs/Space Rental/Convention Center	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000
605	Audio Visual/Phone/Computer/Office Equipment Rental	\$ -	\$ -	\$ -	\$ -	\$ -
615	Food & Beverage	\$ -	\$ -	\$ -	\$ -	\$ -
620	Transportation	\$ -	\$ -	\$ -	\$ -	\$ -
670	Consultants and SubContractors	\$ -	\$ -	\$ -	\$ -	\$ -
671	Advertising Commissions Paid [UBI]	\$ -	\$ -	\$ -	\$ -	\$ -
675	Speakers & Trainers	\$ -	\$ -	\$ -	\$ -	\$ -
680	Entertainment (bands/comedians/etc...)	\$ -	\$ -	\$ -	\$ -	\$ -
700	Office Supplies	\$ 50	\$ -	\$ -	\$ -	\$ 50
705	Dues & Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -
725	Telephones	\$ -	\$ -	\$ -	\$ -	\$ -
726	Copies	\$ -	\$ -	\$ -	\$ -	\$ -
730	Postage: General Marketing & Membership	\$ 50	\$ -	\$ -	\$ -	\$ 50
732	Postage: Magazine, Newsletter [UBI]	\$ -	\$ -	\$ -	\$ -	\$ -
735	Flowers/Gifts/Bequests	\$ -	\$ -	\$ -	\$ -	\$ -
740	Delivery	\$ -	\$ -	\$ -	\$ -	\$ -
821	Advertising	\$ -	\$ -	\$ -	\$ -	\$ -
831	Books & Publications	\$ -	\$ -	\$ -	\$ -	\$ -
838	Printing & Production: General Marketing & Membership	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
839	Printing & Production: Magazine, Newsletter [UBI]	\$ -	\$ -	\$ -	\$ -	\$ -
841	Items For Resale	\$ -	\$ -	\$ -	\$ -	\$ -
851	Rebates paid to Branches	\$ -	\$ -	\$ -	\$ -	\$ -
861	Awards/Door Prizes/Drawings/CEU's	\$ 500	\$ -	\$ -	\$ -	\$ 500
863	Scholarships to Public Works Professionals (non-students)	\$ 1,600	\$ -	\$ -	\$ -	\$ 1,600
864	Scholarships to Students	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000
883	Income Tax Expense	\$ -	\$ -	\$ -	\$ -	\$ -
890	Bank Service Charges	\$ 180	\$ -	\$ -	\$ -	\$ 180
893	Unrealized Loss from Investment Accounts	\$ -	\$ -	\$ -	\$ -	\$ -
895	Depreciation/Amortization of Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -
898	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
899	Sponsorship/Contributions to charitable/educational organizations	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
900	Reimbursable Expenses	\$ -	\$ -	\$ -	\$ -	\$ -
999	Contributions to Cash Reserves	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL EXPENSES</b>	<b>\$ 48,880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 48,880</b>
	<b>REVENUE OVER (UNDER) EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

5/2/17

### Banking Summary - Last year

1/1/2016 through 12/31/2016

5/1/2017

Page 1

Category Description	1/1/2016- 12/31/2016
<b>INCOME</b>	
405 - Registrations	15,161.00
431 - Advertising	200.00
435 - Chapter Dues	1,517.47
460 - Interest Income	1.43
490 - Sponsorships	17,100.00
491 - Rebates from National	3,278.40
<b>TOTAL INCOME</b>	<b>37,258.30</b>
<b>EXPENSES</b>	
552 - Board Travel	2,838.59
600 - Facility Costs	12,199.57
615 - Food And Beverage	2,149.17
680 - Entertainment	1,431.00
730 - Postage and Delivery	39.36
838 - Printing	358.77
861 - Awards, Fellowships, Door Prizes	1,609.69
864 - Scholarships	1,500.00
890 - Bank Service Charge	491.00
<b>TOTAL EXPENSES</b>	<b>22,617.15</b>
<b>OVERALL TOTAL</b>	<b>14,641.15</b>

5/2/17

# Account Balances - As of 5/1/2017

As of 5/1/2017

5/1/2017

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Account	5/1/2017 Balance
<b>Bank Accounts</b>	
APWA	25,588.87
Savings	14,994.72
<b>TOTAL Bank Accounts</b>	<b>40,583.59</b>
<b>Asset Accounts</b>	
Customer Invoices	50.00
<b>TOTAL Asset Accounts</b>	<b>50.00</b>
<b>Liability Accounts</b>	
*Sales Tax*	0.00
<b>TOTAL Liability Accounts</b>	<b>0.00</b>
<b>OVERALL TOTAL</b>	<b>40,633.59</b>

5/2/17

### Banking Summary - YTD

1/1/2017 through 5/1/2017

5/1/2017

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Category Description	1/1/2017- 5/1/2017
<b>INCOME</b>	
405 - Registrations	4,348.58
435 - Chapter Dues	1,624.00
460 - Interest Income	0.35
491 - Rebates from National	800.00
<b>TOTAL INCOME</b>	<b>6,772.93</b>
<b>EXPENSES</b>	
552 - Board Travel	1,971.59
861 - Awards, Fellowships, Door Prizes	375.60
864 - Scholarships	1,500.00
890 - Bank Service Charge	55.00
<b>TOTAL EXPENSES</b>	<b>3,902.19</b>
<b>OVERALL TOTAL</b>	<b>2,870.74</b>

**Rocky Mountain Chapter  
APWA  
Board of Directors - Spring 2017**

<b>Officers</b>	
Andrew Kimmel	President (Spring 2018)
Vicki Nemecek	President Elect (Spring 2018)
Chris Hertz	Past President & Nominating Chair Committee
Amanda McInnis	Treasurer (Spring 2018)
Stephanie Beckert	Secretary (Spring 2018)
Ryan Leland	Chapter Representative to APWA National Council of Chapters (Spring 2019)
Chris Hertz	Alt. Chapter Representative to APWA National Council of Chapters (Spring 2019)

<b>Chapter Directors</b>	
Owen Campion	1st Idaho Chapter Director (2018)
Steve Schulte	2nd Idaho Chapter Director (2017)
Jeff Mansfield	3rd Idaho Chapter Director (2019)
Kurt Thomson	1st Montana Chapter Director (2017)
Chad Hanson	2nd Montana Chapter Director (2018)
Carl Anderson	3rd Montana Chapter Director (2019)
Nic Bateson	1st Wyoming Chapter Director (2017)
Mathers Heuck	2nd Wyoming Chapter Director (2018)
OPEN	3rd Wyoming Chapter Director (2019)
<b>Committees</b>	
Chris Hertz	Nominating Committee Chair
Deirdre Castillo	Newsletter Committee Chair
Skyler Allen	Membership Co-Committee Chair
Mandi Everett	Membership Committee Chair
OPEN	Transportation Committee Chair
Tyson Lesmeister	Awards Committee Chair
OPEN	Awards Committee Co-Chair
John Vandelinder	Fleet Services Committee Chair
Kurt Thomson	Scholarship Committee Chair
Nic Bateson	Leadership & Management Committee Chair
OPEN	Historian Committee Chair
EJ (Jason McConnell).	Vendor Liaison
Dierdre Castillo	National Liaison for Sustainability
OPEN	Sustainability Committee Chair
OPEN	Diversity Committee Chair & National Liaison
Skyler Allen	Education Committee Chair & National Liaison
OPEN	Emergency Management
Ryan Salisbury	Web Site Committee Chair